



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM  
FIRE AND RESCUE AUTHORITY**

**FINANCE AND RESOURCES COMMITTEE**

**MINUTES**

of meeting held on **13 JULY 2012** at Fire and Rescue Service Headquarters, Bestwood Lodge from 10.02 am to 11.20 am.

**Membership**

Councillor S Carroll (Chair)  
Councillor C Barnfather  
Councillor B Cross  
Councillor E Kerry  
Councillor M Wood

Members absent are marked ^

**1 APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**2 DECLARATIONS OF INTERESTS**

Councillor Barnfather declared a personal interest in agenda item 10 – Review of Trading Performance 2011/12 – Nottinghamshire Fire and Rescue Service (Trading) Limited (minute 10), as a Director of the Trading Company, which did not preclude him from speaking or voting.

**3 MINUTES**

**RESOLVED** that the minutes of the last meeting held on 30 March 2012, copies of which had been circulated, be confirmed and signed by the Chair.

**4 CAPITAL BUDGET MONITORING REPORT TO 31 MAY 2012**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, reporting on the Capital Programme progress in the year 2012/13 to the end of May 2012.

**RESOLVED that the report be noted.**

**5 REVENUE MONITORING REPORT TO 31 MAY 2012**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, reporting on the financial performance of the Service in the year 2012/13 to the end of May 2012.

**RESOLVED that the report be noted.**

**6 PRUDENTIAL CODE MONITORING REPORT TO 31 MAY 2012**

Consideration was given to the report of the Treasurer, copies of which had been circulated, giving details of performance up to 31 May 2012 relating to the prudential indicators for capital accounting and treasury management.

Neil Timms, Head of Finance and Resources, explained to the meeting that there were some issues with banking at the moment, and requested that the Committee delegate authority to the Chair of the Fire Authority, the Chair of the Finance and Resources Committee, the Treasurer, the Head of Finance and Resources, Councillor Kerry and Councillor Rigby in case any decisions on banking or financial policy needed to be made quickly.

**RESOLVED**

- (1) that the report be noted;**
- (2) that authority to make any necessary urgent decisions on banking or financial policy be delegated to the Chair of the Fire Authority, the Chair of the Finance and Resources Committee, the Treasurer, the Head of Finance and Resources, Councillor Kerry and Councillor Rigby.**

**7 EXTERNAL AUDIT PLAN 2011/12**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, informing members of the plan to be implemented by the External Auditors for their audit of the accounts for the 2011/2012 financial year.

Trudy Enticott, Audit Manager, Audit Commission, presented the report to the meeting.

**RESOLVED that the report be noted.**

**8 INTERNAL AUDIT ANNUAL REPORT 2011/12**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, detailing the annual report prepared by the Authority's Internal Auditors.

The Committee requested that a summary be provided with future reports detailing the recommendations accepted and implemented, the recommendations that had been amended and the recommendations that had not been implemented.

**RESOLVED that the report be noted and that future reports include a summary detailing the recommendations accepted and implemented, the recommendations**

**that had been amended and the recommendations that had not been implemented.**

## **9 INSURANCES**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, informing members of the types and levels of insurances and indemnities held by the Fire and Rescue Authority.

Mark Jarman, Business Risk Manager, informed the Committee that he had been short listed for the 2012 Alarm (Public Risk Management Association) award for Risk Manager of the Year. Unfortunately he did not win the award but was highly commended, which reflected positively on the Authority.

**RESOLVED that the report be noted.**

## **10 REVIEW OF TRADING PERFORMANCE 2011/12 – NOTTINGHAMSHIRE FIRE AND RESCUE SERVICE (TRADING) LIMITED**

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, informing members of the trading results of the arm's length company.

The Committee requested that they see copies of the business plan to ensure that the arm's length company was productive. Neil Timms, Head of Finance and Resources, assured the Committee that he would forward the request to the Directors of the company.

**RESOLVED that the report be noted.**